



## Select Board CDBG Subcommittee

Date: Wednesday February 14, 2024  
Time: 8:30 AM to 9:45 AM  
Location: Conducted via Remote Participation

### Minutes

Present: Town Manager James Feeney, Judith Guillou, Jennifer Hernandez, Select Board Member John Hurd, Select Board Member Diane Mahon, Rebecca Persson, Mary Muszynski

Ms. Muszynski provided an update regarding the statutory limit calculation for Public Services. After reviewing the program income received so far this year and conservatively estimating the interest we should receive for the remainder of the year the Public Services 15% cap for PY 50 should be \$151,000 (one hundred and fifty one thousand dollars). When we left off with the Public Services budget discussion last meeting the limit was set at \$150,834, so there is \$166 dollars remaining to be allocated.

The CDBG Subcommittee created the following preliminary budget:

#### PY50 CDBG Subcommittee Budget Recommendations

Rehabilitation/Housing	PY50 2024-2025 Recommendations
Housing Corporation of Arlington - Capital Improvements to preserve existing housing, improve sustainability and energy efficiency	\$ 100,000
Caritas - Affordable Housing 22 Fessenden and 12 Russell - Improve safety, accessibility, functionality, and longevity of existing housing	\$ 100,000
<b>Subtotal</b>	<b>\$ 200,000</b>
Public Services	PY50 Recommendations
Scholarship Program - Arlington Boys and Girls Club	\$ 16,000
Operation Success Learning Center - AHA	\$ 2,000
Youth Mental Health Services and Domestic Violence Therapeutic Support Groups - AYCC	\$ 15,000
Adult Day Health Services - Cooperative Elder Services	\$ 8,000
Transportation Program (Dial a Ride) - COA	\$ 30,000
Volunteer Coordinator - COA	\$ 53,134
Jobs Jobs Jobs Program - Fidelity House	\$ 3,000
Menotomy Manor Outreach Program - Fidelity House	\$ 17,000
Program Scholarships - Rec. Dept.	\$ 6,866
Arlington Eats - Food Market	\$ -
<b>Public Services (PY50 expected statutory limit 15%: is \$151,000)</b>	<b>\$ 151,000</b>
Public Facilities and Infrastructure	PY50 Recommendations

AHA - Hauser Building ADA Parking lot and walkway repairs ( <i>Public Facilities eligible project, verified by HUD 1/23/2024.</i> )	\$	200,000
DPW ADA Curb Ramp Installation	\$	100,000
Conservation/Town - Lower Mill Brook Flood Resilience Design (Green Infrastructure)	\$	150,000
Foot of the Rocks Battlefield - Foot of the Rocks Working Group & TM office	\$	-
<b>Subtotal</b>	<b>\$</b>	<b>450,000</b>
<b>Planning and Administration</b>	<b>PY50 Recommendations</b>	
Planners - Salary and Fringe Benefits	\$	50,000
Planning - Long Range Housing and Community Development Studies	\$	50,000
Annual Town Survey - Envision Arlington	\$	-
Grants Administrator -salary and benefits	\$	81,185
General Administration	\$	18,815
<b>Planning (PY50 expected statutory limit 20% is \$200,000)</b>	<b>\$</b>	<b>200,000</b>
<b>Total</b>	<b>\$</b>	<b>1,001,000</b>

The Subcommittee reviewed the timeline for Select Board and Town Meeting approval. The preliminary budget recommendations must be submitted with the CDBG report to Town Meeting for Select Board endorsement during their 2/21/2024 meeting. The Subcommittee will then reconvene after HUD releases Arlington's PY 50 CDBG funding to make any budget adjustments.

Mr. Hurd made a motion to approve the CDBG Subcommittee's Program Year 50 budget. Ms. Hernandez seconded the motion. A roll call vote was taken and all Subcommittee members present voted affirmatively.

No further business. Meeting adjourned at 9:45 AM